



City of Green Bay Home Energy Audit Rebate Information

The City of Green Bay has been awarded federal funding under the Energy Efficiency and Conservation Block Grant program to offer \$100 rebates to homeowners in the City of Green Bay who complete home energy audits. Homeowners are eligible for an additional \$100 rebate for the cost of the audit if recommended improvements are made. Please contact the City of Green Bay Economic Development

Department at 920.448.3028 or visit Sustainable Green Bay's website (<http://www.ci.green-bay.wi.us/SGB/>) for additional information and application materials.

Who is Eligible for the Home Energy Audit Rebate Program?

- All residential property owners in the City of Green Bay are eligible. This includes both those who own rental properties and owner-occupied homes. Please note that each homeowner is only eligible for up to \$200 in rebates.

How Do I Get Started?

- First, the homeowner will need to contact the City of Green Bay to obtain the rebate application materials. The homeowner will provide information on the home that will be audited, detailed project information, and contact information. Homeowners may also visit the Sustainable Green Bay website for application materials (<http://www.ci.green-bay.wi.us/SGB/>). **All applications must be pre-approved by City staff prior to an audit in order to be eligible for the rebate.**
- Next, the homeowner will need to contact a certified Focus on Energy consultant to schedule and perform an energy evaluation (consultant list will be provided by the Economic Development Department upon pre-approval). **Mention that Sustainable Green Bay sent you and a donation will be made by Focus on Energy to the committee to help fund future green initiatives.** The consultant will complete the inspection and give the homeowner an evaluation report.
- Once the homeowner has obtained the report, they need to bring the report, the initial rebate application, and copy of the receipt from the consultant to the City for review. Once the information has been reviewed and it is determined the program requirements have been met, City staff will issue a \$100 rebate check within 7-10 business days.

What Should I Do Next?

- After the homeowner has been given the initial reimbursement, they have the option to make at least two of the suggested home improvements to receive an additional \$100 rebate. The second rebate is purely optional. For additional tips on saving energy, homeowners can visit www.wisconsinpublicservice.com.

- If the homeowner decides to continue, they need to select at least two improvements and make the necessary upgrades and modifications that were recommended by the consultant. Homeowners are encouraged to visit www.focusonenergy.com for additional rebates on purchasing energy efficient upgrades. Upon finishing the projects, the homeowner will need to contact the initial consultant to verify the work has been completed (at no cost).
- If the improvements were done correctly and to the degree of which the consultant suggested, the consultant will provide the homeowner with a sign-off form to be taken to City Hall.
- The homeowner will fill out the second page of the rebate application and include copies of all receipts for the projects completed. These forms will be signed and documented by City staff and the homeowner will then receive the additional \$100 rebate check within 7-10 business days.

Program Requirements

- The applicant must be a residential property owner in the City of Green Bay.
- Each property owner is only eligible for up to \$200 in rebate incentives.
- The homeowner must provide receipts for the energy assessment and projects completed.
- The rebate application form must be completed in its entirety, including all required signatures.
- To receive the second reimbursement the homeowner must complete at least two energy efficiency improvements within six months of the date the original audit took place.
- The consultant must be approved by Focus on Energy.
- The homeowner must be current on all property taxes.

Funding is limited! Funding for this program is subject to availability and will be granted on a first-come, first-serve basis. Applicants are encouraged to complete the audit and recommended improvements as quickly as possible to ensure funding.