

General Information: Complete application and submit with three (3) copies of plans and sign details with supporting documentation demonstrating compliance with Sec. 13.36, Regulation of Signs, Green Bay Municipal Ordinance prior to commencing installation.

Project Address: Parcel #: Zoning: Sign#:

Table with 2 columns: Applicant, Property Owner. Rows include Name, Company, Address, City, ST ZIP, Phone, Fax, E-mail.

Site Plan - [s.13.36(3)(c)2.] Provide a scaled site plan showing property lines, street(s), location of buildings, structures, drives, parking areas, and location of proposed sign and its supporting structure. Also, list all existing signs on the property below. List & describe all existing signs on property (provide additional sheet if necessary) Check if NON-CONFORMING

- 1.
2.
3. (Each item followed by a checkbox)

Construction Specifications - [s.13.36(4)] Provide scaled drawings showing sign design, size, materials to be used, method of construction, lighting, and means of attachment to the building or the ground. Illuminated signs are required to have labels attached, one from a listed nationally recognized testing lab and separate label indicating the manufacturer's name, input amperes and voltage, both labels must be visible from the ground after installation, and the sign must have an externally operable disconnect.

Sign Type. [] Awning [] Canopy [] Building [] Pole [] Monument [] Off-Premise Billboard [] Other

Fixed Face: Width X Height Area SF, Illuminated - [] Internally [] Externally, No. of Faces

Reader Bd: Width X Height Area SF, Illuminated - [] Internally [] Externally, No. of Faces

Sign Construction Est. Sign Cost \$

Professional Engineer (Required where Item 4 of Conditions of Approval applies)

Table with 2 columns: Sign Contractor, Electrical Contractor. Rows include Name, Company, Address, City, ST Zip, Phone, Fax, E-Mail.

Sign Contractor License# License Permit Bond (\$5,000) Public Liability Insurance Policy

Electrical Contractor License # (s.17.07) SBD Certificate # (Comm 5) Public Liability Insurance Policy

Adjoining Property Owner's Authorization - [s.13.36(3)(c)4.5] Complete if access is necessary to service sign from adjoining property.

Adjoining Property or Building Address Parcel #

Signature Phone

Applicant

Signature Date

Conditions of Approval - 0 See attached for additional conditions

- 1. If work herein authorized is suspended or abandoned for one year any time after commencing work, this permit shall become null & void.
2. All signs shall bear a label provided by the City identifying the permit number, date of issuance, and person or firm erecting the sign.
3. All free-standing signs require a foundation inspection by the Building Inspector and a final electrical inspection by the Electrical inspector.
4. All signs exceeding 150 sq. ft. in area per side shall be designed by, and within five days of installation, shall be certified by a professional engineer registered in the State of Wisconsin that such sign meets all state and local construction requirements

\$ Sign Permit Fee \$ Elec. Permit Fee \$ Total Permit Fee Receipt # Date Issued

Zoning Inspector Building Inspector Electrical Inspector
WHITE - Assessor CANARY - File Copy PINK - Inspector GOLDENROD - Applicant