

GENERAL ORDINANCE NO. 13-10

AN ORDINANCE  
AMENDING SECTION 1.40(4),  
GREEN BAY MUNICIPAL CODE,  
RELATING RECORDS RETENTION SCHEDULE

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

**SECTION 1.** Section 1.40(4), Green Bay Municipal Code, are hereby amended as follows:

1.40 **RETENTION OF PUBLIC RECORDS.**

(4) RECORDS RETENTION SCHEDULE. The schedule of retention periods differing from the period prescribed in Subsection (3) above shall be listed in the Records Retention Schedule of the City of Green Bay, which is adopted by reference as though fully set forth in this chapter. The official copy of the Records Retention Schedule shall be on file in the office of the City Clerk, who shall keep the same current at all times by such revision as is required by additions, deletions, and amendments adopted by the Common Council by ordinance from time to time. **(Changes to the Records Retention Schedule are on file in the City Clerk's Office)**

**SECTION 2.** All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

**SECTION 3.** This ordinance shall take effect on and after its passage and publication and has no financial impact on the City.

Dated at Green Bay, Wisconsin this 20th day of April\_\_\_, 2010.

APPROVED:

James J. Schmitt  
Mayor

ATTEST:

Chad J. Weininger  
Clerk